



Agenda

Meeting Date: Tuesday, June 13, 2023
Time: 9:00 a.m.
Location: Residence Inn
2101 Northpoint Parkway
Lutz FL 33558

[Click Here to join Zoom meeting online](#)

Call-in Number: 1-929-205-6099
Meeting ID: 913 989 9080
Passcode: 842235
Mute/Unmute: *6

For the full agenda package, please contact sconley@vestapropertyservices.com

I. Roll Call

II. Audience Comments – Agenda Items

(Limited to 3 Minutes Per Individual)

III. District Engineer Services Presentations

[Exhibit 1](#)

A. Ranking of Proposals for District Engineering Services and Authorization to Issue Notice of Intent to Award and Enter Negotiations with Number One Ranked Firm

1. BDI
2. Lighthouse Engineering

IV. Consent Agenda/Administrative Items

- A. Consideration and Approval of the Minutes of the Regular Meeting Held May 2, 2023 [Exhibit 2](#)
- B. Consideration and Acceptance of the April 2023 Unaudited Financial Report [Exhibit 3](#)
- C. Consideration and Acceptance of Pasco County Supervisor of Elections Voter Count – 1,273 [Exhibit 4](#)

V. Chair Report – Jennifer Whelihan

VI. Staff Reports

- A. District Counsel – *Sarah Sandy, Kutak Rock*
- B. District Engineer – *Stephen Brletic, BDI*
- C. District Manager – *Tish Dobson, Vesta District Services*
 1. Field Operations Report [Exhibit 5](#)
 2. Landscape Report – *Richard Seaman, Cepra*
 3. Aquatic Report – *Lee Smith, Steadfast Environmental* [Exhibit 6](#)
 - a. Consideration of Outflow Structure Erosion Repair Proposal - \$2,250.00 [Exhibit 7](#)

VI. Staff Reports (Continued)

C. District Manager (Continued)

4. [Florida Commission on Ethics Form 1](#) Reminder – Send to Supervisor of Elections by July 1
5. Update on Frontier Easement Agreement

VII. Business Items

~~A. Discussion on Aquatics Maintenance Vendors~~

Postponed to August Meeting

- ~~1. [GHS](#)~~
- ~~2. [Lake Doctors](#)~~
- ~~3. [Steadfast](#) – *Current Vendor's Scope*~~

B. Consideration of Office Pride Revised Porter Service Agreement

[Exhibit 8](#)

C. Discussion of Newsletter

D. Discussion of Storm Drain Cleaning

E. Discussion of Median and Entrance Signage Painting

F. Discussion on Authorizing Staff to Draft a Cost-Share Agreement Request for New Commercial Properties

G. Discussion on Supervisor Meet and Greet Events

H. Discussion on CDD Common Area Usage Policy

VIII. Audience Comments – New Business/Non-Agenda Items

(Limited to 3 Minutes Per Individual)

IX. Supervisor Requests

(Includes Next Meeting Agenda Item Requests)

X. Action Item Summary

(To Be Emailed to Supervisors and Staff)

XI. Next Meeting Quorum Confirmation

(July 11, 2023 at 9 a.m. at Residence Inn by Marriott Tampa Suncoast Parkway at NorthPointe Village - 2101 Northpoint Parkway, Lutz, FL 33558)

XII. Adjournment